

**Hampstead Parish Church  
London NW3**

*Building an inclusive community of Christian love, faith, witness and action*

**Children and Households Worker  
Hampstead Parish Church NW3 6UU:  
Part Time (Sundays and the equivalent of two weekdays)  
C£30k pro rata**

- Do you want to support children and those who care for them to grow in faith?
- Do you want to help us connect with our community to reach more families?
- Do you enjoy working in a variety of contexts – school, midweek groups, Junior Church, and more?
- Can you support and encourage volunteers?

If so, then we invite you to apply for this role, helping us our ministry with children and their adults, in a vibrant, supportive, creative church.

For further details and an informal conversation please email Jeremy Fletcher at [vicar@hampsteadparishchurch.org.uk](mailto:vicar@hampsteadparishchurch.org.uk)

Please write a letter of application enclosing a full CV and details of two referees to  
Revd Jeremy Fletcher  
14, Church Row,  
London  
NW3 6UU

**Closing Date: Friday 17 June  
Interviews w/b 27 June.**

## **Who we are:**

A thriving Inclusive Church in a beautiful part of North London. Our worship is eucharistically centred and chorally led.

We have a primary school connected to the church, a highly regarded Junior Choir led by professional musicians, and a team of enthusiastic volunteers.

The staff team includes of the Vicar, Jeremy Fletcher; the Assistant Curate, Graham Dunn; the Associate Priest, Jan Rushton; and our Administrator, Director of Music, and Director of the Junior and Community Choirs.

## **What we are looking for:**

Someone with experience in children's ministry within the Anglican tradition, or equivalent experience working with children and households in other contexts.

Someone skilled in recruiting and working with volunteers, committed to including people and working in a participative manner.

Someone creative in developing new programmes, including midweek groups, schools work, and ministry around baptism, admission to communion, and confirmation.

Someone committed to reflective practice, willing to try new things and experiment.

Someone with good organisational and motivational skills.

Someone able to plan and manage a budget.

Someone who shares the inclusive, loving values of Hampstead Parish Church.

## **What we can offer:**

- Training and support from our staff team and congregation (including our Children's Champion, Safeguarding and Health and Safety Officers).
- A competitive salary
- Flexibility in terms of start date and hours (with some set times). *Term-time-only work is a possibility* – please contact us for a conversation if this is your preference.

## Detailed Particulars

### About Us

Hampstead Parish Church (St John-at-Hampstead) is an historic church in North London, Zone 2/3) in the Borough of Camden and the Camden Deanery of the Edmonton Episcopal Area of the Diocese of London. The Electoral Roll is around 230, and up to 200 people worship regularly on Sundays (in person and online).

HPC aims to be:

a compassionate, open church, both locally rooted and globally connected, confidently sharing the good news of God, Father, Son and Holy Spirit, seeking justice, welcoming all, and walking alongside one another in love and faith

With God's help HPC is committed to

- growing in impact and numbers
- offering open welcome and active invitation
- helping people of all ages to come to and deepen faith
- being creative and generous in offering worship, developing mission and working for justice
- working in partnership with others to pursue shared goals

HPC is in the sacramental tradition of the Church of England. Sunday worship is robed, Eucharistic, and chorally led. Pre-Covid, up to 150 people attended the 10.30 service each week, and numbers are around two thirds of that figure, with an online presence also.

Children are admitted to Communion at around Year 2, and confirmation happens from Year 7. Junior Church and Junior Choir take place every Sunday during school terms, and there is a monthly All Age Eucharist. There are very close links to Hampstead Parochial School, a highly regarded church primary with around 220 pupils.

Covid has a major impact on our work among children, and there is rebuilding to do in Sunday ministry and midweek, where two previous gatherings (a toddler group, and a worship service for 0-to-5-year-olds) have not yet restarted. The opportunities for renewal and growth are great. Our vision is for our children and young people to grow in numbers and faith, to re-establish midweek work, and to continue and develop relationships with local schools.

We are open to someone who is able to help us think creatively about ways in which we may rebuild *differently*, not just put things back the way they were. Your creativity and vision are important, and you will be supported in analysing what is needed, trying new things, reflecting on, and changing things as needed, in consultation with the staff, congregation, children, and PCC.

## **Terms and Conditions**

The role is half time. We are keen to enable the right person to join us, and are open to conversations about when midweek work takes place, about work during school holidays, and about travel and living arrangements.

Hours can be worked flexibly. Sunday mornings are essential, and holidays should avoid peak times of involvement. There will be some evening work, including attendance at PCC and planning meetings.

We envisage the pro-rata salary to be around 30k per annum depending on experience.

Six weeks holiday per year. Contributions will be made into an agreed pension scheme.

## **Expected Duties & Responsibilities**

NB: There will be different workloads in these areas at different times. Some of these elements will not be included as part of the work immediately, but will be added once other elements are up and running, and therefore taking less time.

### **Leadership:**

- Working with the PCC and staff, to develop a strategy for ministering with children and their households.
- Along with Safeguarding Officer, Children's Champion, PCC, and staff, to ensure that Church of England guidance, legal frameworks, and best practices – including safeguarding – are adhered to at all times.
- To work with staff and PCC to expand intergenerational relationships within existing congregations, and to connect with more children and their households in the community.
- Across all areas of work, to include children in the wider mission and ministry of the church.
- To support parents and carers in nurturing faith at home.
- To recruit, support, and manage a team of volunteers.
- To attend staff meetings, occasional PCC meetings, and, as needed, meetings of the Children's Working Group.
- To be committed to professional development, attending training and networking events when useful.

### **Sunday mornings:**

- To coordinate the leadership of children's groups during the 10:30 service (including the Junior Choir)
- To take an active role in planning and leading All-Age Worship

### **Midweek groups:**

- To relaunch, or develop new, midweek groups with children and their carers in the community.
- To nurture discipleship and faith in these groups.
- To work with the Junior Choir leaders to consider how to support and enable the faith journey of Junior Choir members, and put these plans into practice.

**Schools:**

- To work closely with Hampstead Parochial School, particularly in collective worship and support of staff.
- In time, to develop relationships with other schools in the parish.

**Baptism, communion and confirmation:**

- To encourage candidates for confirmation in school year 7 and above, and to take a part in their preparation, in conjunction with the clergy.
- To encourage candidates for Admission to Communion from around year 2, and to take a part in their preparation, in conjunction with the clergy.
- To make connections between midweek groups for babies and toddlers, and the church's baptism ministry
- To take an active role in befriending baptism families and invitation and welcome for them to continue involvement with the church after the service.

*May 31 2022*