

THE PARISH CHURCH OF ST JOHN-AT-HAMPSTEAD

REGISTERS AND RECORDS



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At a Meeting of the Trustees for carrying into execution an Act for providing the inhabitants of the Parish of Hampstead with increased accommodation for attending Divine Service, convened
 20th January 1899 by the direction of the Minister and held at the Vicarage on Friday the 20th of January 1899 - at 8.30 p.m.

Present

The Revd. J. B. Burnaby in the Chair.
 Messrs. Acet, Kennedy, Lake & Ryalls.

A letter was received from Mr. C. H. Glyn regretting his inability to attend.

The Minutes of the last Meeting were read and signed by the Chairman.

The Vouchers for payments made last quarter, examined and found correct. The Statement of salaries & bills due for the quarter ending Dec. 31st 1898 - amounting to £129-14-4 was laid before the Trustees -

passed, and the necessary cheques drawn and signed, leaving a balance in hand of £38-5-7.

J. B. Burnaby
 21/1/99

At a Meeting held at the Vicarage this day
 April 28th 1899 - present, the Vicar in the Chair,
 Messrs. Glyn, Kennedy, Lake, Ryalls and Wilson.

The minutes of the last meeting were read & signed by the Chairman.

Vouchers for payments made last quarter were examined & found correct.

The statement of salaries and bills due for the quarter ending March 25th 1899, amounting to £106-3-8 was laid before the Trustees, passed, & cheques were drawn for necessary payments, leaving a balance in hand of £37-17-11.

The Trustees having noticed that a bill owing to Messrs. H. H. King of High Street, was considerably overdue, & it being explained that the delay was caused by the difficulty always experienced in getting these accounts sent in, the Clerk was requested to see that in future ready money was paid for all goods purchased from that firm.

Some surprise having been expressed that the Church Flag was not hoisted on S. George's Day - the Trustees, at the suggestion of Mr. Lake, Churchwarden, decided that a list of Church Festivals & other important days, should be drawn up - signed by the Vicar, & given to the Organist for his guidance in the matter.

James S. Lake
 12/1/99

At a meeting held at the vicarage this day
July 19th 1899 - present Mr E. E. Lake, Churchwarden
 in the Chair - Messrs Collins, Craigie, Glyn,
 Kennedy, Ryalls and Wilson.

The minutes of the last meeting were read and
 signed by the Chairman.

Mr. Lake stated that Dr Ryalls and himself had
 drawn up a list of special days on which the
 Church Flag should be hoisted, as suggested at
 the last meeting of the Trustees - that the list had
 been sanctioned by the Vicar and was now in
 the hands of the Verger.

The books for payments made last quarter
 were compared with the cash book and passed.

The statement of salaries and bills amounting
 to £96-8-1 in respect of the quarter ending
 June 24th 1899 - was submitted by the Clerk,
 the various items having been examined
 - it was moved by Dr Ryalls & seconded by
 Mr Glyn - that the bills be paid.

Cheques were drawn and signed accordingly,
 leaving a balance in hand of £13-12-10.

The Clerk reported that the only pew rent in
 arrears was a sum of £45 due from Mr -

Haynman for 3 half years' rent commencing
 Lady Day 1898.

After considerable discussion as to the steps
 to be taken in order to enforce payment -
 it was moved by Mr Wilson, seconded by
 Mr Glyn and Resolved - that the Clerk
 be instructed to inform Mr Haynman, that
 unless the amount £45 - due from him
 for pews rent up to Lady Day last -

be paid before the 29th September next, proceedings
 would be taken against him to compel payment,
 and hisittings would be treated as vacant.

Finally the Trustees decided to accept Dr Ryalls'
 kind offer to see Mr Haynman before the Resolution
 was communicated to him, and to leave all
 subsequent steps in the matter to the discretion
 of the Churchwardens with power to act.

Mr Lake reported that the Churchyard
 railings opposite the Additional Burial Ground,
 were constantly being broken by carts coming
 in contact with them, the road being very
 narrow at that spot. Dr Ryalls stated that
 he had seen Mr Torve the surveyor, who had
 agreed to have 3 iron stones placed in the road
 under the railings, which would probably
 prevent further damage being done.

The Trustees thanked Dr Ryalls, and decided
 that the broken railings should be repaired.

Mr Lake read a letter from Mr. Withers the
 organist, asking for an increase of salary -
 it was moved by Major Craigie and seconded
 by Mr Collins, that in the absence of the Vicar
 the application stand over, and the Clerk
 was instructed to lay ^{the} letter before the
 Trustees at their next meeting, with
 information as to the terms of his engagement.

Edward Collins
 19 July 1899

At a Meeting held at East Heath Lodge -
(the residence of E. G. Lake Esq^r) this day
October 19th 1899. Present - Mr Churchwarden Lake
in the chair, Mess^{rs} Craigie, Kennedy,
Pooley and Wilson.

The Minutes of the last Meeting were read
and signed by the Chairman.

The Clerk reported that a cheque for £20
in account of Mr Hayman's arrears
of pew rent, had been received from
Mr Ryalls.

It was moved by Mr Pooley, seconded by
Mr Kennedy, and Resolved that

Mr Ryalls be thanked for the trouble he
had taken & be requested to kindly continue
his efforts to obtain a further reduction
of the arrears in question.

The Vouchers for payments of the Quarter
ending Midsummer last, were compared
with the Cash book and found correct.

The statement of salaries and bills,
amounting together to £95-6-7 in respect
of the Quarter ending Michaelmas last,
was submitted by the Clerk & directed
to be paid, cheques were drawn and
signed accordingly, leaving a balance
in hand of £24-19-8.

Mr. Atkin's application for increase of
Stipend was next brought forward,
after considerable discussion, the Trustees
decided that from Michaelmas 1899
Mr. Atkin's salary should be raised

from £100 to £115-

Mr Lake read a letter from the Vicar,
stating that a very beautiful Chalice
had been presented to the Parish Church
by the family of the late Mr Alfred Bell.

It was moved by Major Craigie,

seconded by Mr Kennedy, and

Resolved that the letter recording the gift
be entered in the Minutes

The Vicarage

Hampstead N.W.

October 15th 1899.

My dear Lake,

Will you be good enough to inform
the Trustees that a very beautiful Chalice
has been presented to the Church by
some of the family of the late Mr Bell.

The inscription is as follows -

"To the Glory of God, and in memory of our
Beloved Parents, 1895, Alfred & Jane Bell 1891
- Edie, Bayford, Offie. Otto. Florie. Gaus."

No doubt the Trustees will wish this
to be recorded on the Minutes.

Yours very sincerely

Sherrard B. Burnaley.

Mr. Lake stated that the light in the Clergy
Vestry was very unsatisfactory, it was accordingly
moved by Mr Pooley, & seconded by
Mr Wilson - that the Churchwardens be
authorized to obtain such a Gas Pendant
as they might consider more suitable

than the one now in use.

The Chairman referred to complaints which had been made as to the absence of light and ventilation under the Gallery in South Transept, and mentioned a suggestion made by ~~an~~ ^{an} ~~member of the~~ ^{committee} which might remove the difficulty. The subject was carefully considered by the Trustees, who agreed, that in the absence of the Vicar, the matter should be postponed until next Meeting.

Discussion then arose as to whether it would not be advisable to fill up the vacancies which had occurred in the number of Church Trustees.

The question to be considered between this date and the next Meeting.

Edward S. Laker
12/1/1900

At a Meeting held at East Meash Lodge,
January 19th 1900.

Present - Mr Churchwarden Lake in the Chair.
The Revd M. G. Tracy, Messrs Acet, Collins, Glyn,
Henrady, Proley, Ryalls & Wilson.

The minutes of the last Meeting were read & signed by the Chairman.

Dr Ryalls reported that he had seen Mr Haysman with reference to his arrears of pew rent - that he had met Mr Haysman's request for the reduction of the rent to £20. per an. - the original sum - with the suggestion that he should relinquish some of the sittings viz: the two front pews, but Mr Haysman declined to do so.

After considerable discussion, it was Resolved unanimously by the Trustees, that Mr Haysman's pew rent should in future be reduced to £25 per annum instead of £30, as at present - on condition that a sum of £25 be paid at once in liquidation of the arrears. Dr Ryalls agreed to see Mr Haysman again on the subject.

The question as to light & ventilation in South Transept was directed to stand over for the present.

The vouchers for payments made last Quarter were compared with the Cash book and found correct. The Cash statement for the Quarter ending Christmas last, was laid before the Trustees, examined & passed, Cheques for the various salaries and bills - amounting to \$145-14-11. were accordingly

drawn and signed.

Mr. Lake read two letters, which owing to the Vicar's illness, had been written to him by Mr Reginald Prance, dated 30th Nov^r & 2nd Dec^r 1899 expressing his desire to complete the decoration of the Chancel, in accordance with Mr Graham Jackson's design - Mr Lake also stated that he had seen the Vicar on the subject, who thought that Mr Prance's offer should be gratefully accepted; it was thereupon moved by Dr Ryalls, seconded by Mr Glyn &

Resolved unanimously, that the best thanks of the Trustees be given to Mr Prance for his kind and generous offer, which the Trustees gladly and gratefully accepted on behalf of the Church.

The question of vacancies in the number of Church Trustees was next discussed, & it was decided that certain gentlemen, whose names were submitted to the Meeting, should be communicated with as to their willingness to allow themselves to be nominated for election at the ensuing Easter Vestry.

Ernest C. Allen
18/11/1900

At a Meeting held at East Heath Lodge this day April 6th 1900 Present
Mr Churchwarden Lake in the Chair -
Messrs Ryalls, Serch, Craigie, Glyn, Kennedy,
& Wilson.

The Minutes of the last Meeting were read & signed by the Chairman.

Dr Ryalls reported a correspondence he had had with Mr Hayman relative to his sitting in the Parish Church.

It was moved by Mr Kennedy and seconded by Mr Wilson that the Trustees see no reason for departing from the Resolution passed by them at their previous Meeting, & if Mr Hayman was not prepared to carry out the arrangements referred to, notice be given him that his seat would be treated as vacant & the Clerk was instructed to apply for payment of the rent £17-10-0 now due under that arrangement.

Dr Ryalls also reported that he had received a letter from Mr Herbert Parker enquiring as to the necessity of obtaining a Faculty before proceeding with the proposed alterations in the Chancel. It was moved by Major Craigie and seconded by Mr Serch, that further consideration of the subject be deferred until the plans had been laid before the Trustees.

The Vouchers for payments made last

Quarter were compared with the Cash Book & found correct.

The statement of salaries & bills due for the quarter ending Lady Day 1900 amounting to £110-14-11 was laid before the Trustees and passed, the necessary cheques were drawn and signed.

The Trustees having noticed that one or two of the bills had not been submitted by the Churchwardens - Mr Kennedy moved that in future the Trustees would refuse to consider any bills - other than routine bills - which had not been previously intimated by the Churchwardens.

The election of new Trustees was not considered. The following gentlemen were proposed to fill in the existing vacancies, Mr Ryalls being requested to move their election at the approaching Vestry meeting - viz:

Mr W. Lane, Claydon St. Adalck, Ryalls of Coats,
J. Deplura, R. Ball & Crump & Preston

Donec S. S. S.
10/7/1900

At a special meeting held at East Heath Lodge
this day May 15th 1900 Present

Mr Lake in the Chair

Mess^{rs} Ryalls, Beret, Collins, Glynn, Pooley
and Wilson.

The Chairman read the following letter from Mr Birkew, who had been asked to attend & give further information on the subject.

15. Acacia Road

N. W.

May 6th 1900.

Dear Mr. Lake,

The organ at the Parish Church, has for some time been in a very unsatisfactory state, owing to its never having been cleaned, or done anything to since it was first built - nearly fifteen years ago. I have seen Mr Henry Willis the builder - & he says, that unless the matter is taken in hand soon, the organ may collapse altogether, through the accumulation of dust all these years.

The cost for cleaning & repairing, he estimates at about £50. - and although he would not be able to commence the work before the end of the present season (about July or August) he is anxious to know if he may undertake it as, (owing to the great amount of work in hand) he will have to arrange

Some time in advance.

If I may rely on your support in putting this before the Trustees, I shall ever be grateful -

Believe me,

Very sincerely yours
George F. Hillier.

After some discussion it was
Moved by Dr Ryalls
Seconded by Mr Collins and
Resolved - That the Clerk be instructed
to write to Mr Willis asking for an
estimate for cleaning & necessary
repairs (if any) to Organ.
Mr Lake read a letter from the Vicar
suggesting a special offertory to defray
the expense. The Trustees agreed
with the Vicar, that it would be the
best course to adopt.

George F. Hillier
12/7/1900

12th July
1900.

At a meeting held at East Hush Lodge on
Thursday the 12th day of July 1900 -

Present - Mr. Churchwarden Lake in the Chair -
Messrs Ryalls, Arest, Bell, Coles, Braque,
Glyn, Hephurn, Johnson, Kennedy & Preston.

The Chairman read letters from Mr. E. Collins
& Mr. E. C. Crump regretting their inability
to attend.

The minutes of the last meeting were
read & signed by the Chairman.

Mr. Haysman's arrears of pew rent
were considered, and as the matter ^{was} now
so long standing and the efforts of the
Clerk to obtain payment, had again
been unsuccessful - it was

Moved by Dr Ryalls

seconded by Mr Arest & Resolved -

That the Clerk be instructed to write to
Mr Haysman, that unless all arrears
of pew rent be paid by him within
21 days of receipt of notice -

the Trustees would exercise their power
under Section XIV of the Act, and
take possession of, and put an end to,
the holding by him of the said
pews.

Mr. Lake read Mr H. Willis' estimate
for cleaning & repairing the Church
Organ, amounting to £65 -
and stated that the Churchwardens,
after consulting with the Vicar on the
subject - had accepted it.

It was accordingly -

Moved by Mr. Glynn
Seconded by Mr. Stret - that the acceptance
of such estimate be confirmed.

Minutes of salaries and bills for the
quarter ending Lady Day last were
compared with the cash book and
found correct.

The cash statement for the quarter
ending Midsummer 1900 was next
examined and passed, cheques to
the value of £99-10-2 were drawn
for the necessary payments, leaving
a balance in hand of 15/8.

The Chairman read a letter received
from Mr. Johnson, Vestry Clerk, stating
that at a Vestry meeting held on
the 17th of May, the following gentlemen
had been elected Trustees of the
Parish Church - namely,

Wives: Edward Bell
Joseph Coates
E. Lambson Gump
James Hepburn
Arthur P. Johnson
William Lane-Layton
Charles Puster
Edward B. Stamp
Henry Stedall.

A letter was also read from the Vestry
Clerk dated May 24th pointing out
that 7 of the Trustees should have
gone out of office on the 25th March
1899 - and requesting to be

supplied with the names of the Trustees
who so retired that the Vestry might
be in a position to consider and fill
up the vacancies.

After some discussion - It was
Moved by Mr Stret
Seconded by Mr Bell - that the matter be
left in the hands of the Churchwardens
and Major Craigie, who would reply
to the letter.

The question of repairing the West and
South Walls of the Church Yard was
next considered - The Trustees

Resolved that the Churchwardens be authorized
to see the repairs carried out.

Mr Lake read a letter received from
Mr Collins, in which he suggested
the advisableness of having a Bye-pass
fitted to each Sun light in the Church,
so that in the event of the Batteries
being out of order, the gas jet could
be used.

Resolved that the Churchwardens be requested
to consider the subject, with power
to act.

Ernest Lake
24/5/1900

At a Meeting held at S. John's Mission Hall this day October 24th 1900.
 Present Mr Churchwarden Lake in the Chair
 the Rev. Mr. G. Tracey, Messrs Pyalls, Acet, Craigie, Coates, Liley, Hephurns, Kennedy, Lane, Clayton, Preston, Pookey & Wilson.
 A letter was received from Mr. Crump, regretting his inability to attend.
 The minutes of the last Meeting were read & signed by the Chairman.
 The Clerk reported that Mr. Haysman's arrears of pew rent, amounting to £17-10-0 had been paid and that he had given up 2 pews, Nos. 49 & 50.
 The Vouchers for payments made last quarter were compared with the cash book and found correct.
 A statement of salaries & bills due for the quarter ending Michaelmas last, amounting to £87-18-10, was laid before the Trustees & passed, the necessary cheques were accordingly drawn and signed, leaving a balance in hand of £12-5-10.
 Mr. Lake reported that the repairs & cleaning of the Organ were commenced by Messrs. Wilt's & Son on Oct. 22nd & that Mr. Birkem had asked permission to hire a Piano for use while the work was in progress at an expence for 3 Sundays, of £2-12-6.
 Mr. Pookey moved and it was

Resolved that the Organist's request be complied with. Mr. Birkem had also suggested the advantage of using hydraulic pressure for the Organ which would render the services of a second Blower unnecessary.
 The Chairman stated that Mr. Collins had very kindly made enquiries as to the expence which the proposed alteration would incur.
 After some discussion, the Trustees decided that the question should stand over until after the Institution of the new Vicar.
 Mr. Lake also reported that a Bye pass had been fitted to each Sunburner as proposed by Mr. Collins at the last Meeting, the bill for which had not yet been received.
 It was moved by Mr. Acet -
 Seconded by Mr. Hephurns
 that the Trustees be authorized to pay the account when presented.

15 January 1901.

Brock Dades
 Chairman

At a Meeting held at S. John's Mission Hall
this day, January 15th 1901. Present -

the Rev^d Brook Deedes the Vicar, in the Chair
the Rev^d M. S. Tracy, Mess^{rs} E. E. Lake &
C. W. Ryalls, Churchwardens, C. H. J. Acet,
P. G. Craigie, J. Coates, E. C. Crump, E. Collins,
C. H. Glyn, J. Hephurn, F. Humphrey,
A. P. Johnson, W. Lane, Clayton, H. F. Pooley,
C. Preston, & H. Steadall.

The minutes of the last Meeting were read
and signed by the Chairman.

Mr Lake read a letter received from
Mr Wilson, stating, that at Lady Day next
he would cease to be a member of the
Parish Church and therefore wished to
resign his position as Trustee.

Resolved, that Mr. Lake be asked to express
to Mr. Wilson the regret with which the
Trustees accepted his resignation.

The Vicar reported that he had
received a letter from Mr. Kennedy regretting
his inability to attend.

The vouchers for payments made last
quarter, were compared with the Cash
book and found correct.

The statement of salaries and bills,
amounting to £227-7-6 in respect of
the quarter ending Dec. 25th 1900 -
was submitted by the Clerk.

The money in hand from pew rents,
being insufficient to meet this sum,
which was exceptionally heavy in
consequence of the cleaning and repairs

to the Church Organ, the Churchwardens
transferred a sum of £165 from the
"General Parochial purposes Fund" to the
Trustees' account, which would allow
a balance to be carried forward of
£2-9-6. The above sum of £165 included
the amount of the Special Offertory for
the Organ.

The salaries and bills were ordered
to be paid, and Cheques were drawn and
signed accordingly.

Mr. Lake read a letter from Mr. Aitken
respecting the use of hydraulic power for
blowing the organ, and enclosing an
estimate which he had obtained for
the information of the Trustees.

The sum named in the estimate - £90 -
was considered high - and it was
Resolved that the matter stand over
for the present.

Another letter from Mr. Aitken was read,
asking that some arrangement might
be made to secure the services of
Mr. Harvey, the Solo Bass, he having
refused to remain as a voluntary member
of the Choir - and suggesting that a
salary of £20 per annum should be
offered him; the Vicar pointed out
that the Alt was not now being
paid, as was formerly the case.
After some discussion, the Trustees decided
that the matter was not properly a
subject for their consideration, but

concerned the Vicar and Churchwardens, or the Choir Committee.

Mr. Collins suggested that there should be fixed dates for the quarterly meetings of the Trustees, and the Churchwardens were requested to bring the subject forward at the next meeting.

The Vicar explained that the daily Church services increased the duties of the Verger - making it almost impossible for him to carry on any other employment and proposed that an addition of £4 a quarter should be made to his salary.

It was moved by Mr. Stedall

Seconded by Mr. Crump and
Resolved that the addition to the Verger's salary should not exceed £16 per annum.

The Vicar also expressed the wish that the Church should be open daily - when it would be necessary to arrange for some person to be always present. He proposed that the duty of guarding the Church be divided amongst some elderly parishioners, who being unable to work, might be glad of such an opportunity of slightly increasing their income.

The Vicar suggested that the remuneration be at the rate of 1/6 a week - (2 afternoons) and proposed to divide the duty somewhat as follows -

Monday	}	9 - 12 a.m.	Women
Tuesday		1 - 5 p.m.	"
Thursday	}	12 - 1 - -	Verger
Wednesday		9 ¹² - 10 ³⁰ a.m.	Women
Friday	}	1 - 5 - -	Women
Saturday		- Women would be cleaning the Church.	

After considerable discussion the Trustees Resolved that the remuneration to the Verger and the elderly parishioners be left in the hands of the Vicar and Churchwardens.

It was moved by Mr Coates
Seconded by Mr. Humphrys ^{2nd} - that the amount do not exceed £25.

The Vicar next called attention to the inconvenient and extremely limited accommodation of the Choir Vestry - which made order and quiet reverent behaviour very difficult.

The Vicar was anxious to obtain an Architect's Report as to the best way to remedy the evil.

The Trustees agreed to a preliminary Report being prepared by an Architect, and proposed the name of Mr. Raikes, - Gayton Road.

The Vicar stated that new books were wanted for the use of the Choir and suggested "Stainer's Cathedral Prayerbook" as being most suitable.
New Cassocho and Surplices for the

Choir were also wanted and 2 Fold Stools - one for the Litany, the other for the use of the Bishop at Confirmations etc.

The Vicar expressed the wish that there should be better accommodation in the galleries for the Poor and that hassocks should be provided for their use.

The Trustees thought that special Offerings Collections for special objects, might be a successful way of meeting such expenses.

The Vicar proposed that a sub-committee be appointed to consider the question of seating the congregation, and that they be asked to report on the subject at the next meeting.

It was moved by Mr. Pooley

Seconded by Major Craigie and
Resolved - that the sub-committee should consist of 5 lay members of the Church Trustees.

It was moved by Mr. Lake

Seconded by Mr. Stedall and

Resolved - that the following gentlemen be chosen members of the sub-committee - viz:
Messrs. P. S. Craigie, C. Preston, H. F. Pooley & E. E. Lake & C. W. Ryalls - Churchwardens.

It was moved by Mr. Lane-Claiborn

Seconded by Mr. Crump and

Resolved - that the Churchwardens be asked to examine the accounts before

the Trustees' meetings, and that the Clerk be instructed to submit to them a draft statement of the same.

Mr. Lake raised the question as to whether the Church was sufficiently insured -

It was moved by Mr. Collins

Seconded by Mr. Glynn and

Resolved - that the Churchwardens be requested to enquire into the matter with power to act.

Confirmed

April 15, 1901.

Berk Deeds, Vicar,
Chairman.

At a Meeting held at St. John's Mission Hall
this day April 15th 1901 - present
the Revd Brook Deedes, the Vicar, in the Chair -
Messrs E. E. Lake & C. W. Ryalls - Churchwardens -
C. H. J. Acet, E. Bell, J. Coates, P. G. Craigie,
E. Collins, C. H. Glavin, J. Humphreys, J. Hepburn
& A. P. Johnson.

The minutes of the previous Meeting were
read and signed by the Chairman.

The Vicar stated that he had received a letter
from Mr. Grump regretting his inability
to attend; a letter to the same effect had
also been received from Mr. Parley.

The following Resolution was moved
by Mr. Lake and carried unanimously -
That the Trustees desire to record their
sincere regret at the resignation of the
Revd J. B. Burnaby who had been compelled
by failing health to give up the
Vicariate of Hampstead.

The Vicar reported that the following dates
viz: April 15th, July 8th & October 7th had
been fixed by the sub-committee for
the Meetings of the Church Trustees
during the current year and that notice
to that effect had been sent to the Trustees.

Mr. Churchwarden Ryalls reported that
on behalf of his Colleague & himself
he had compared the vouchers for
payments made last quarter with the
entries in the cash book & found them
correct, he had also examined the
Statement of salaries and bills for

the quarter ending Lady Day last, amounting
to £133-14-2. The pew rents collected
since the last Trustees' Meeting being only
£98-16-9. a grant of £35 was made by
the Churchwardens out of the Church
Expences fund, to meet the deficiency, &
the necessary cheques were accordingly
drawn & signed.

The Report of the Architect Mr. Raikes
as to the enlargement of the Choir Vestry
was submitted to the Meeting & various
plans prepared by him were laid before
the Trustees.

After careful consideration of the subject.

It was moved by Mr. Bell

seconded by Mr. Lake, and

Resolved that a sub-committee consisting of
the Vicar, Churchwardens, & Messrs Bell
& Collins be appointed to examine the
draft plans prepared by Mr. Raikes,
the one approved to be submitted to the
Bishops of Islington with the view of
ascertaining whether any legal difficulties
existed in its being carried out, should
there not be any difficulty, the Architect
was to be asked to prepare a final
plan as approved by the Trustees, with
an estimate of the probable expence.

Mr. Lake then read the following
Report of the sub-committee appointed
at the last Meeting to consider
the question of seating the congregation

Hampstead Parish Church.

Report of the Committee appointed at the Meeting of the Trustees held on the 15th Jan^r 1901 to consider the question of seating the Congregation.

Your Committee met at the Parish Church on the 30th March 1901 having previously obtained from the Clerk such particulars as they required for the consideration of the matters referred to them.

There were present the 2 Churchwardens, Mr H. F. Pooley & Mr C. S. Preston, members of the Committee and the Vicar.

In reference to a suggestion of the Vicar that all vacant seats might be filled up immediately before the commencement of the Service, instead of as at present, it was thought after discussion that the matter had better remain in abeyance for the present.

- 1) The seats in the East Gallery, formerly occupied by the Girls from the Field Lane Refuge are, with the exception of the front pew too narrow and uncomfortable for general use. There are in all five rows of seats including the front pew and it is recommended that one of the 5 back rows be removed & the other 4 rows shifted so as to give more space to each. This may involve some

little expense and will have to be carefully done, as this part of the Gallery rises in steps corresponding to the present 6 rows - none of these seats appear ever to have been let.

- 2) Your Committee find that the kneelers supplied some years since to the boys in the South Transept have all been lost or destroyed and they recommend that fresh ones be provided.

These should be flat & made to hang on the back of the seat in front when not in use; about 60 would be wanted.

- 3) Your Committee also recommend that kneeling boards with a stuffed cloth cover be provided for the seats in the Galleries except those in the front row, which already have kneeling boards, for these covers only would be required.

(Dated 12th April 1901.

(Signed)

Ernest C. Lake

H. F. Pooley

C. W. Ryalls

C. S. Preston.

It was moved by Mr Lake

seconded by Mr Glyn and

Resolved that the Report be received and referred back to the sub-committee to obtain estimate of expense with power to act.

The Vicar suggested that the kneeling

boards to be placed in the Gallery pews need not be provided all at once.

It was moved by Mr. Lake
seconded by Major Craigie and

Resolved that the Churchwardens be authorized to carry out the improvements named in Recommendation 3 of this Report, so far as funds would allow.

Dr. Ryalls reported on behalf of the sub-committee appointed for this purpose that an addition had been made to the Church Insurance which now amounted to £13600 - but after some discussion as to whether this was sufficient

It was moved by Mr. Kennedy
seconded by Mr. Bell and

Resolved that the matter be referred back to the Churchwardens to ascertain whether it might not be desirable to still further increase the Insurance. The Vicar stated that he had received an application from the Organblowers for an increase of salary. I suggested that possibly it would be enough if a gratuity were granted them in consideration of the extra work they had lately had.

It was moved by Mr. Bell
seconded by Mr. Collins and

Resolved that an addition of 10/ a quarter be made to their present salaries

to date from Lady Day last. Mr. Kennedy next drew the attention of the Trustees to the need of an additional lamp outside the North Transept door of the Church

It was moved by Mr. Kennedy
seconded by Major Craigie and
Resolved that the matter be placed in the hands of the Churchwardens, with power to act.

Confirmed

3 July 1901

Brook Decker, Vicar
Chairman

At a Meeting held at S. John's Mission Hall, this day July 8th 1901. present—
 the Revd Brook Deedes, Vicar, in the Chair,
 Messrs E. E. Lake & C. W. Ryalls Churchwardens
 C. H. J. Acree, P. B. Craigie, E. Collins, C. H. Glyn
 J. Humphrys & J. Hepburn.

The Vicar stated that Mr Crump was unable to attend & a letter was received from Mr. C. J. Coates regretting his unavoidable absence.

The Minutes of the last Meeting were read & signed by the Chairman.

The Vicar reported that the sub-committee appointed to examine the draft plans prepared by Mr Raikes had selected one which they considered satisfactory, that he had consulted the Bishop of Islington on the subject and had been advised by the Bishop to communicate with Dr. Tristram, who replied that there was not any objection to the Choir Vestry being extended on Arches if they could be so constructed that the frames beneath remained undisturbed, but that a faculty would have to be obtained.

The Trustees decided to ask Mr. Raikes to prepare a complete plan in readiness for future use.

The Churchwardens reported that the alterations in the East Gallery were completed and the account had been paid out of the Church Expenses

Fund", also that kneeling mats had been provided & an estimate obtained for kneelers and boards for Gallery pews, these however were to stand over for the present.

Dr. Ryalls, on behalf of the Churchwardens, referred again to the Church Insurance, and it was decided to increase this to £19600 which would represent an additional insurance of £5000 on the Fabric & £1000 on the Organ, but would not include the 2 Frescoes and Keats' Book. After some discussion, it was

Resolved that the question of insuring the frescoes & must be left in the hands of the Churchwardens.

The suggestion to place an additional lamp outside the North Transept door was next considered, the Churchwardens ~~decided~~ ^{resolved} that an alteration in the position of the present lamp would be all that was necessary. Adopted.

Mr Lake reported on behalf of the Churchwardens, that the vouchers for payments made last quarter had been compared with the Cash book and found correct, the statement of salaries & bills amounting to £108-16-7 for the quarter ending Midsummer last had also been examined. The pew rents in hand being insufficient to meet the expenses Mr Lake suggested that a sum of

£50 should be paid by the Churchwardens though this would leave them with a deficiency of about \$15 on "Church Expenses".

Cheques for the necessary payments were accordingly drawn & signed.

Mr. Haypman's arrears of pewrent were next considered - It was moved by Mr Lake, seconded by Mr Collins &

Resolved that the clerk be instructed to inform Mr. Haypman, that unless the pew rent \$25 due from him for the year ending Lady Day 1901 - be paid within one month of the receipt of this Notice - proceedings would be taken against him to compel payment and his sittings would be treated as vacant.

The Vicar reported that private notice had been given him by the Committee of the Soldiers' Daughters' Home, that they intended giving up their sittings in S. Stephen's Church, and asking that arrangements might be made to accommodate the children in the Parish Church.

200 girls would have to be provided for, the Committee would pay £30 per annum.

The Vicar also stated that he had accepted the Chaplaincy of the Home. The Trustees decided that the sittings reserved for the Soldiers'

Daughters should be those in the East Gallery and 2 pews on each side of the East Gallery viz. Nos. 87 & 88 N. gallery & 124, 125 S. gallery, also the pews in one of the Transept Galleries - the opposite Transept gallery to be occupied by the Cavendish Home Girls, with the exception of the front pews on either side.

Confirmed
7 Oct. 1901.

Brook Deedes
Chairman.

At a meeting held at S. John's Mission Hall,
October 7th 1907.

Present -
The Rev^d Brook Deedes, Vicar, in the Chair -
the Rev^d H. Williams, Mess^{rs} E. G. Lake and
C. W. Ryalls, Churchwardens. E. Collins
E. C. Crump, J. Coates, J. Nepleur, J. Kennedy
W. Lane, Clayton and E. Preston.

The Minutes of the previous Meeting were
read and signed by the Chairman.

Mr Ryalls read some letters which he
had received from Mr. Hayman respecting
his sittings in the Parish Church, asking
that the pew rent might be still further
reduced to the original sum of £20
per annum.

The Clerk having reported that Mr. Hayman's
arrears of £25 had not been fully paid
up within the specified time - only £15
having been received, and that a
further sum of £12-10-0 for the half year
ending Michas. last, was now due -

It was moved by Mr. Lake, seconded by
Mr. Collins and

Resolved unanimously, that Mr. Hayman
be called upon to pay at once his arrears
of pew rent £10 due Lady Day last,
also £12-10-0 now due for the half year
to Michaelmas last - that if this amount,
£22-10-0 be not paid by November 15th -
the matter will be placed in the
hands of the Trustees' solicitor - also
that Mr. Hayman be informed
that the recent arrangement between

himself and the Church Trustees cannot
be departed from - and that a copy
of the above Resolution be sent to
Mr. Hayman.

Mr. Ryalls reported that the Bust of Heals
had been insured for £200. The total amount
of the Church insurance was £19500 -
and was divided as follows -

Fabric, fixtures & furniture	15000
Organ	3000
10 large painted Windows £50 each	500
10 small do. £40 -	400
2 oval do. £100 -	200
3 painted Windows in Chancel	250
Communion Plate	200
Silver gilt Cups	50
Bust of Heals.	200
	<u>£ 19500</u>

Mr. Lake reported on behalf of the Churchwardens
that the vouchers for payments made last
quarter had been compared with the
cash book and found correct, also that
the statement of salaries and bills, due
for the quarter ending Michaelmas last,
amounting to £98-3-3 had been examined,
that the Churchwardens had contributed
£5 from the "Church Expenses Fund", which
would leave a balance in hand
of £2-17-7.

It was moved by Mr. Lake
seconded by Mr. Ryalls and
Resolved - that the Report be received and
adopted, and that the bills be paid,

Cheques to the amount of £98-0-9 were accordingly drawn and signed.

The question of arranging dates for Trustees Meetings during the ensuing year, was next considered.

It was moved by Mr. Lake seconded by Mr. Jane-Clayton &

Resolved - that Meetings be called for the second Mondays in January, April, July and October.

Confirmed

13 January 1902

Bernard Dades
Chairman.

At a Meeting held at S. John's Mission Hall, January 12th 1902 - Present.

The Rev^d Brook Deedes, Vicar, in the Chair.

The Rev^d St. Williams, Mess^{rs} C.H. Glyn, Churchwarden,

E. Bell, G. Collins, F. Humphrys, & H. F. Pooley

The Minutes of the last Meeting were read and signed by the Chairman.

The following Resolution, moved by Mr. Collins and seconded by Mr. Bell was passed unanimously, "That the Trustees desire to record upon the Minutes, their sincere regret at the loss sustained by the death of Mr. Ryalls."

Mr. Glyn suggested the advisability of insuring the Church Plate against burglary and was asked to kindly obtain information as to the cost of such insurance.

The Clerk reported that the balance of Mr. Hayman's arrears of pew rent £10. had been paid and that Mr. Hayman had promised to settle the pew rent still due £12-10-0, within a fortnight from the 20th inst. the date of the reopening of his school.

Mr. Glyn reported on behalf of his colleagues and himself, that the Vouchers for payments made last quarter had been compared with the Cash book and found correct. Also that the statement of Salaries and bills amounting to £144-16-3 for the quarter ending Christmas last had been examined. There was a deficit of £32-5-9, which would be paid from the Churchwardens' account.

The Cheques required for payments

were accordingly drawn and signed. The Vicar expressed the wish that the Parish accounts presented in the annual Report, might in future be made up from Easter to Easter, that being a more convenient arrangement than the one hitherto adopted. After discussion it was moved by Mr Bell

seconded by Mr Collins, and
Resolved, that in future the Parochial account be balanced up to the 30th of April in each year.

Mr. Glyn reported that the Church doors required repainting, also that the iron lattice gates needed some slight repairs.

The matter was referred to the Churchwardens to obtain an estimate for the same, and to report at the next meeting.

The Vicar reported that he had received a letter from F. Holmes, organ blower, asking on behalf of himself and W. Basherfield, that their salaries might be paid to them as soon as possible after Quarter day.

The Clerk was instructed to pay the organ blower's salaries at Quarter day.

The Vicar also informed the Trustees that altering the position of the lamp near the North Transept door, had proved a great success.

Confirmed
 14 April 1902

Brook Deedes, Vicar
 Chairman

At a meeting held at St. John's Mission Hall, April 14th 1902. present.

The Rev^d Brook Deedes, Vicar, in the Chair.
 The Rev^d H. Williams, Mess^{rs} E. E. Lake and C. H. Glyn, Churchwardens. C. H. J. Seret, E. Bell, E. C. Crump, E. Collins, J. Coates, J. Hephurn, J. Kennedy & C. Preston.

The Minutes of the last meeting were read and signed by the Chairman.

Mr. Glyn reported that he had made enquiries respecting the insurance of the Church Plate against burglary. The premium on £400 would be about 18/2. After some discussion it was moved by Mr. Collins

seconded by Mr. Seret and
Resolved that the Church Plate be at once insured against burglary for £400 - subject to increase or reduction as might be deemed desirable later on. The Trustees also suggested that the Plate should be valued by an expert and that the matter be left in the hands of the Vicar and Churchwardens.

The Churchwardens reported that they had obtained an estimate from Mr. Hart for repainting the Church doors and lattice gates. That they had discovered repairs to be urgently needed to the Church roof; the work was finished and had been done in a satisfactory manner.