

# THE PARISH CHURCH OF ST JOHN-AT-HAMPSTEAD

## REGISTERS AND RECORDS



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At a Special Meeting held at 9 Blunets Row, this day, Thursday, 16<sup>th</sup> June 1910.

Present: The Rev. Brook Needes, Vicar, in the Chair, Messrs C H Glynn & H Grace, (Churchwardens) L H Kerst, J Coates, E. Collins, J Shackleton, J J Forbes, W J Haswell, H F Dooley, H Carns, Wilson and J H Urwick

Mr Temple Moore was also present.

Messrs Alford, Champneys, Lake & Johnson had sent messages, to express regrets that they were unable to attend.

Reported that Miss Langmead was away from home. Mr Grace acted on her behalf.

The Notice concerning the Meeting was read - the Special Business "To receive Report of the Sub-Committee on Church Improvements"

The Report was presented verbally by Mr Grace to the effect, that the Plans heretofore considered had been placed before the Bishop of Exeter & that he was of opinion that it would be desirable to make the Choir Vestry larger than had been intended. This opinion had been reported to Mr Temple Moore, together with certain other suggestions, and Mr Moore had prepared revised plans for the Choir Vestry & Clergy Vestry. These plans had been before the Sub-Committee & they recommended their adoption in the place of the previous plans. The Plans were laid on the table & explained. Mr Temple Moore stated that the approximate cost, under the new plans, to give a Choir Vestry of 28 ft. x 22 ft. would

be £1585. (on a Choir Vestry of 22 ft. x 22 ft. £1457) including the cost of building for the Chapel, as in the original estimate.

After discussion of the plans, and also as to the condition of the crypts under the Chancel and the provision for the portion of the Churchyard that would be under the proposed new Building, it was moved by Mr Glynn, seconded by Mr Kerst and Resolved, "That the amended plans (with the larger Choir Vestry), prepared by Mr Temple Moore for the new Choir and Clergy Vestries, as recommended by the Sub-Committee be approved and adopted, it being understood that the completed plans are to include proper provision for paving and fencing the space under the new Building, in such a way as to reverently preserve the said space, as far as possible as a part of the Churchyard."

It was reported that Mr Grace acting for the Vicar and Churchwardens had seen Messrs Lee Bolton & Co. in reference to the steps necessary to be taken, to obtain a Faculty; the special points being that the plans must be approved at a duly convened Vestry Meeting & that advertisements must be inserted in two London & one local paper, with particulars of any graves that would be disturbed by the Building. It was further reported that Messrs Lee Bolton & Co. had offered to undertake the legal work that would be necessary if the Trustees so desired.

It was moved by Mr Urwick, seconded by Mr Collins & Resolved "That the Vicar & Churchwardens do take steps to apply for a Faculty, for such of the work (that requires a Faculty) proposed in the circular letter

issued in February last, and of which the plans had been this day approved by the Trustees; further that Mr. Temple Moore be authorized to prepare the necessary complete plans; and further that the legal duties for the purpose of obtaining the Faculty, be placed in the hands of Messrs Lee, Bolton & Lee.

The Trustees resolved that the Vestry Meeting for the purpose of obtaining consent, to the application for a Faculty, be called on Monday 10<sup>th</sup> October.

Read & confirmed  
11 July 1910

Brook Deedes  
Chairman

At a Meeting held at 9. Church Row, this day  
Monday July 11<sup>th</sup> 1910.

Present - Messrs C. H. Blyn & H. Grace, Churchwardens,  
R. S. Alford, C. H. D. Acet, E. Bell St. Carus, Wilson  
H. H. Hextall, E. Jessop, J. M. Powell, H. F. Pooley,  
& the Rev<sup>d</sup> Percy Shattock.

The Rev<sup>d</sup> Brook Deedes, Vicar, in the Chair.

The Minutes of the last Meeting were read and signed by the Chairman.

A letter was read from Mr. Crump, regretting his inability to attend.

Mr. Blyn reported that the Churchwardens had searched the accounts of the previous quarter & found them in order.

The amount required for salaries & bills for the quarter ending July 31<sup>st</sup> was £104.7.2, a grant of £40 from the Churchwardens' account left a balance of £48.1.6.

It was moved by Mr. Blyn, seconded by Mr. Acet &

Resolved that this statement of accounts be received & adopted & the bills paid.

Mr. Blyn reported that the amount received for the Church Improvement Fund was £1195.4.8

Amounts promised £603.10.6 making a total of £1798.15.2.

Mr. Grace reported that he had had an interview with Messrs Lee Bolton & Co. on the 6<sup>th</sup> of July, who were of opinion that the Trustees were not required to personally join in the Petition for the Faculty, but that they must signify their consent at the foot of the Petition by their Clerk -

that the Trustees must be careful to strictly carry out the regulations of the Act of 1827 & that the Petition must be read & the Plans approved at the Vestry.

Resolved unanimously that the next Meeting of the Trustees be called for Tuesday Oct. 11<sup>th</sup> instead of Monday Oct. 10<sup>th</sup> as previously arranged, & that a Vestry Meeting be summoned for Wednesday Oct. 12<sup>th</sup>.

A letter received from Messrs J. W. Seay & Co. suggesting an examination of the weather Vane of the Church & calling attention to the Church being unprotected against lightning, was read by Mr. Slyn.

The Trustees decided that no action should be taken in the matter.

informed  
11 Oct. 1910

Burk Deedes, Vicar,  
Chairman.

At a Meeting held at 9, Church Row, this day  
Tuesday October 10<sup>th</sup> 1910.

Present Messrs H. Grace (Churchwarden) R. E. Alford,  
C. H. D. Aker, E. Bell, J. Coates, J. Forbes, H. H. Hexall,  
E. Jessop, E. E. Lake, A. M. Powell, J. H. Urwick  
& the Revd E. Koch.

The Revd Brook Deedes, Vicar, in the Chair.

The Minutes of the July Meeting were read & signed by the Chairman.

Mr. Grace reported that he had vouched the accounts of the Quarter ending July 31<sup>st</sup> & found them in order - he had also examined the Cash Statement for the current Quarter, there was a balance in hand of £34-11-5.

Moved by Mr. Grace, seconded by Mr. Aker &

Resolved that the above statement be received, & adopted & the bills paid.

Mr. Grace reported that Tenders for the supply of Coke for the Church from Oct. 1<sup>st</sup> to April 30<sup>th</sup> had been received from Messrs Richard Smith, Charrington & Sells & Herbert Clarke, the quotation given by Richard Smith & Co. being the lowest was accepted by the Trustees.

The dates of Trustees Meetings during 1911, were decided as follows -

Jan 6 10<sup>th</sup> April 18<sup>th</sup> July 11<sup>th</sup> Oct. 10<sup>th</sup>.

The Vicar reported that he had succeeded in coming into touch with the gentleman who had promised \$150 (conditionally) towards the electric lighting of the Church;

He was convinced that the offer was genuine & in every way satisfactory. Mr. Morris, in whom the proposed donor was much interested & whom he considered to be a thoroughly competent man, would probably send in a tender for the work if invited to do so, & should the Trustees decide not to accept it, the whole of the £150 would not be given, but a smaller amount was promised.

Mr. Grace read the draft of the Petition for the Faculty, & reported that it had been seen & approved by the Bishop & by the Patron, Sir Spencer Margay-Wilson. The Petition having been submitted to the Trustees for their consent & approval it was

Resolved Proposed by Mr. Lake, seconded by Mr. Bell & the Vicar & Churchwardens to the Judge of the Consistory Court of London for a Faculty, having been read and considered at this Meeting, the Trustees do give consent & approbation thereto and to the carrying out of the contemplated alterations & improvements of the Church described in the said Petition and do authorize the Clerk to the Trustees to signify such consent and approbation by signing the said Petition on their behalf after the same has been engrossed.

Carried  
10<sup>th</sup> Jan. 1911.

Brook Deedes, Vicar  
Chairman

At a Meeting held at 9. Church Row, this day  
Tuesday, January 10<sup>th</sup> 1911.

Present. Messrs C.H. Blyn & H. Grace, Churchwardens,  
R. S. Alford, C.H. D. Aker, E. Collins, J. Coates,  
Basil Champneys, H.H. Hextall, A. M. Powell,  
H. F. Pooley, J. H. Warwick & the Revd. E. Koch.

The Revd. Brook Deedes, Vicar, in the Chair.

The Minutes of the last Meeting were read by the Chairman & confirmed.

The Vicar reported that Mr. H. Carno-Wilson & Mr. J. Forbes, were unable to attend.

Mr. Blyn reported that the Churchwardens had vouched the accounts of the previous quarter & had found them in order, the Cash Statement for the current quarter, amounting to £158-18-7 had also been examined & found correct.

A grant of £50 from the Churchwardens' account left a balance in hand of £23-18-4.

It was moved by Mr. Blyn, seconded by Mr. Collins & Resolved that the above statement of accounts be received & adopted & the bills paid.

Mr. Blyn reported the Church Improvement Fund stood as follows

Cash in Bank	1948-19.3
Amounts promised	567 - -
Total	£ 2515-19.3.

Which did not include £150 promised conditionally for electric lighting.

Mr. Blyn read a letter received from Mr. Moreland Junr. relative to the improved ventilation & lighting of the Church, a copy of which the Trustees decided should be forwarded to Mr. Temple Moore.

The Vicar reported that he had received numerous letters on the same subject including one from the Zenair Co. which he proposed sending also to the Architect for his consideration.

After some discussion, the Trustees agreed unanimously that the Sub-Committee — to which the name of Mr. R. S. Alford was added — should confer with Mr. Temple Moore & report as early as possible on the Electric lighting, heating & Ventilation, of the Church.

The Vicar read a letter from Mr. H. Willis, suggesting various improvements to the Organ.

The Rev. E. Koch drew the attention of the Trustees to several things of interest which had disappeared when the Church was last restored & altered; the Royal Arms & some Bequest Boards had been found. He suggested <sup>it was agreed</sup> that they should be replaced when the contemplated improvements were finished.

The Vicar reported that accompanied by the Church-wardens & Mr. Temple Moore, he attended the hearing in the Consistory Court at St. Paul's Cathedral of the application for a Faculty for the proposed alterations & additions to the Church.

There was no opposition & there seemed every probability of the Faculty being granted in due course.

Mr. Grace reported 4 vacancies in the number of Church Trustees.

Confirmed  
18 April 1911

Brook Deedes  
Vicar

At a Meeting held at 9, Church Row, this day  
Tuesday April 4<sup>th</sup> 1911.

Present Messrs C. H. Glyn & St. Grace, (Churchwardens)  
R. S. Alford, C. H. D. Seret, E. Bell, J. Coates, E. Collins,  
B. Champneys, E. C. Crump, J. Forbes, H. H. Hextall  
E. Jessop, A. M. Powell, J. Shackleton and  
the Rev. E. Koch.

The Rev. Brook Deedes, Vicar, in the Chair.

Mr. Lofting, (Surveyor) representing Mr. Temple Moore, was also present.

Letters were received from Messrs H. Cairns-Wilson & E. E. Lake expressing regret at being unable to attend.

This Meeting was 'Special' to Consider Tenders for Church Improvements, so no Minutes were read.

The Chairman explained the action that had been taken by the Sub-Committee stating that the Architect had expressed a desire that the whole of proposed work should be included in one Tender, with amounts specified for each work as was not Builder's work. Under these circumstances the Architect first obtained tenders for (1) Electric lighting (2) Heating & Ventilation, and the Sub-Committee met to consider the same.

Six tenders were sent in for the wiring & power for electric lighting, including carrying the current to the Organ & for a Fan. These tenders were as follows —

	wiring <sup>st</sup>	power	Total
Eric Rivers Smith	£123	£37	£160
Duncan Watson	147	17	164
W. S. Benson & Co.	144	42	186
Higgins & Griffiths	164	33	197
Rashleigh Phipps	152	46	198
P. D. Morris	156	50	206

Mr. Temple Moore had obtained an estimate of £229.16.0 for Fittings. It was suggested that some additional lights & other extras would be required & the Sub. Committee fixed £480 to be allowed in the Builders Tenders.

Three Tenders were sent in for Heating & Ventilation.

1. Rosser & Russell £278.10.0 using mainly the present system of heating with slight additions.
2. Heydon & Son £369.10.0 using present system in part, with greater alterations & additions.
3. Jefferies & Co. £399.0.0 practically an entirely new system.

The last was considered as likely to be far the most effective & suitable.

The Sub. Committee fixed £420 as the amount to be allowed in Builders Tender.

Tenders were afterwards obtained from six Builders. The lowest was that of Messrs Sherwin & Son of Boston - viz -

Vestries	£1875
Chapel	595
Electric Lighting	500
Heating & Ventilation	620
Cleaning & Painting	400
Repair to Fabric	120
	<hr/>
	4110

Other Tenders received were

J. Thompson & Son, Peterboro'	4363
Holloway Bros - London	4480
Webster & Carnar - Nylesbury	4560
Dunford & Son - Hampstead	5234
W. B. Hudson	6632 - 10/

The Chairman reported that the total sum that would be required to carry out all that was proposed, including architect's fees & Clerks of Works, would be about £4500. & that the amount at present in hand or promised was a little over £2500.

Mr. Lofting, on behalf of Mr. Temple Moore suggested that a reduction might be made in the estimate for Vestries of £362 - by substituting fir for oak in the roof, and wood blocks for marble in the floor - and a reduction of £291 in the Chapel if the present inside space was used only - without any exterior building, and a reduction of £30 in the electric lighting.

A long discussion ensued and it was

pointed out, that if the Trustees waited for a further £2000 to be collected before taking action, ~~that~~ probably it would lead to a long postponement.

It was moved & recorded that the Trustees proceed at once to carry out the works in Sections (1) the Vestries (with suggested reductions) (2) the Chapel (3) the Electric Light.

An amendment was moved & recorded that the Trustees proceed with Section (1) Vestries (with reductions) (11) Electric Light (11 & 12) Heating, & Ventilation.

The amendment was carried by a considerable majority.

The estimated cost was

Vestries £1875 less reductions £362	£ 1513
Electric Lighting £570 less " 30	470
Heating, Ventilation, Opening Windows	620
	2603
Architects fees etc. etc.	300
	£ 2900

The proposal leaves the Chapel, cleaning & painting, & repairs to the outside, to be done later, to complete the scheme.

It was resolved that another circular letter should be sent to the congregation, & it was left for the Vicar & Churchwardens to draft such circular.

Confirmed  
18 April 1911

Brook Deedes  
Vicar  
Chairman

At a Meeting held at St. John's Mission Hall this day Tuesday, April 18<sup>th</sup> 1911.

Present, Messrs C. H. Glyn & H. Grace, Churchwardens,  
R. S. Alford, C. H. J. Acet, E. Collins, J. Coates,  
J. Farber, E. Jessop & A. M. Powell.

The Rev<sup>d</sup> Brook Deedes, Vicar, in the Chair.

Mr. H. Carus-Wilson & the Rev<sup>d</sup> E. Koch, were unable to attend.

The Minutes of the January Meeting were read & confirmed by the Chairman; also the Minutes of the Special Meeting held April 14<sup>th</sup>.

Mr. Glyn reported that the Churchwardens had vouched the accounts of the previous quarter & found them in order. They had also examined the Cash Statement for the quarter ending April 30<sup>th</sup> & found it correct. The amount required for Salaries & bills was £153-3-7.

Moved by Mr. Glyn, seconded by Mr. Collins and Resolved that the above statement of accounts be received & adopted & the bills paid.

Moved by Mr. Grace seconded by Mr. Glyn &

Resolved that the following Report, read by Mr. Grace, be entered on the Minutes—  
" That a Faculty had been decreed by the  
" Vicar General & Official Principal of the  
" Diocese of London, giving authority to  
" the Vicar and Churchwardens to carry  
" the works proposed in the circular letter  
" of the Trustees, sent out in February 1910  
" and in connection with the building  
" therein named, to remove some of the



- Human remains interred within the portion of the Churchyard to be built over — such License or Faculty being confirmed by the Lord Bishop of London.
- Provided that the said human remains be removed and re-interred in another part of the said Churchyard with the greatest care and decency and that an Entry be made in the Register of the Church recording the date and places of such dis-interment and re-interment — and provided that the Tombstones to be disturbed be placed over the remains to which they respectively relate, or against the wall of the Churchyard as near thereto as possible, and that the Family tombstone of Edward Hawkes, now about 20 feet from the eastern entrance of the Church, be placed in an upright position as near as practicable to his Family Vault.
- Provided also that it being necessary to remove the remains of Charles Chambers from the Chovil family Grave, License is given to his Widow who was entitled to be buried in the said family Grave, to be interred in the new Grave in the Churchyard in which the remains of the said Charles Chambers shall be re-interred.

Dated in London, 27<sup>th</sup> February 1911.

The draft of the circular letter, which the Trustees had decided should be sent out, explaining the present position of the Church Improvement Scheme, & appealing for further funds, was

Carefully considered and it was Resolved that the Letter be left to the Churchwardens for revision, if necessary, and sent out at the earliest possible date.

It was reported, that at the Easter Vestry Meeting, the following gentlemen were re-elected Trustees of the Parish Church viz. Basil Champneys, James Forbes, Henry Grace, H. N. Hextall, A. M. Powell & Thomas Shackleton.

Messrs W. L. Calkin, S. R. Tasham, R. C. Griffiths & J. H. Watson, were elected Trustees to fill the vacancies caused by the death of Mr Jesse Andrew & the departure from Hampstead of Mr Jas. Kennedy, Mr J. H. Unwin & Mr E. Compton Crump.

Confirmed  
11 July 1911

Robert Deedes, Vicar  
Chairman

A Meeting held at S. John's Mission Hall this day,  
Tuesday July 11<sup>th</sup> 1911.

Present - Messrs C. H. Slyn & H. Grace, Churchwardens.  
W. J. Balkin, St. Carol Wilson, J. Forbes,  
R. C. Griffiths, H. H. Hextall, E. Jessop,  
A. M. Powell, S. R. Tatham & J. H. Watson.

The Rev. Brook Deedes, Vicar, in the Chair.

The Vicar reported that Mr. Seret was unable to attend.

The Minutes of the last Meeting were read & signed by the Chairman.

Mr. Slyn reported that the Churchwardens had vouched the accounts of the last quarter & had examined the Cash Statement for the current quarter.

The pew rents collected during the half year amounted to £174-4-0.

A part of £60 from the Churchwardens' account would leave a balance of £18-2-7.

It was moved by Mr. Slyn, seconded by Mr. Hextall &

Resolved that the above statement of accounts be received & adopted & the bills paid.

Mr. Slyn reported that the Church Improvement Fund stood as follows.

Cash & on deposit	2679
Promised	158

£ 2837.

The Vicar reported that after Tuesday next, the Choir Vestry would be in the hands of the workmen - that arrangements

would be made for the Choir to use the S.E. side Porch, which would meanwhile be closed as an entrance to the Chancel.

The Trustees expressed a wish to have fuller information respecting the electric lighting of the Chancel - The Vicar agreed to write to Mr. Temple Moore asking that a plan of the lighting & specimens of fittings might be submitted to the Trustees in the Vestry, after the Ceremony of

the Stonelaying on Thursday, the 19<sup>th</sup> inst. The question was raised as to whether additional precautions should not be taken to safeguard the Church Plate during the alterations to the Vestry -

It was moved by Mr. Powell, seconded by Mr. Forbes, Resolved that the large Cup & a valuable Paten, which were not required for use - should be packed in a Box and temporarily transferred to Lloyd's Bank - The Insurance Company to be informed of the fact.

Confirmed  
Oct. 11, 1911.

Brook Deedes, Vicar.  
Chairman.

At a Meeting held at the Parish Room, this day,  
Tuesday October 10<sup>th</sup> 1911.

Present - Messrs C. H. Slyn & H. Grace, Churchwardens,  
R. B. Alford, C. H. D. Seret, E. Bell, J. Coates,  
H. Carus-Wilson, J. Forbes, R. C. Griffith,  
H. H. Hextall, E. Jessop, J. F. Pooley,  
S. R. Tatham & the Rev<sup>d</sup> E. Koch.

The Rev<sup>d</sup> Brook Deedes, Vicar in the Chair.

The Vicar Reported that Mr. Powell was unable to attend.

The Minutes of the last Meeting were read & signed by the Chairman.

Mr. Slyn reported that the Churchwardens had vouched the accounts of last quarter & found them in order. They had also examined the Cash Statement for the current quarter, & found it correct.

Moved by Mr. Slyn, seconded by Mr. Coates &

Resolved that the above statement of accounts be received and adopted and the bills paid.

Mr. Slyn reported that Tenders for Coke for the Church from Oct. 1<sup>st</sup> to April 30<sup>th</sup> 1912 had been sent in by Charnish Sells & Co. & Kickett Smith, the latter Tender being the lower one was accepted by the Trustees.

Dates for Trustees' Meetings during 1912 were arranged as follows -

January 9<sup>th</sup> April 16<sup>th</sup> July 9<sup>th</sup> October 15<sup>th</sup>

Mr. Slyn reported as regards the Church Improvement Fund that after

paying two instalments to the Builders, in all £1300. there was in hand in Cash or on deposit £1757-17-9. and outstanding promises

	125-3-6
together	£1883 - 1 - 3

of which £256-19-0 had been earmarked for the Morning Chapel £23-13-0 for the Organ, leaving £1622-8-9 for general purposes.

A letter from Mr. Lofting was read as to the extras incurred up to the present, which so far as could be estimated should be taken he thought at £167.

This amount added to the estimates for the new Vestries etc. would, subject to the final agreement of the Builders' figures by Mr. Temple Moore, make the cost of the work already in hand plus repairs & fees £3140 leaving £218 to be provided.

Mr. Koch asked that a picture rail might be fixed in the Clergy Vestry & on such wall spaces in the Choir Vestry as were not required for cupboards.

The Trustees decided to refer the matter to the Architect for consideration. Mr. Griffith asked for information as regarded repairs to the Organ.

The Vicar suggested that further estimates be asked for, the only one already received was from Messrs H. Willis & Sons.

Moved by Mr. Grace, seconded by Mr. Alford & Resolved that a copy of the Architects Specification for cleaning & painting the Church.

be obtained.  
Some discussion followed with respect to the electric light in the Church. As at present arranged, it was found to be insufficient for the Chancel, also for the upper & lower ends of the nave. The Vicar suggested and it was agreed, that before any alterations were made, the Trustees should meet on the following Thursday & see the Church lighted throughout, with a view to deciding what additions to the present arrangement might be desirable.

The Vicar asked the Trustees to sanction an order being given for commencing the morning Chapel according to the modified plan.

Moved by Mr. Hextall, seconded by Mr. Beeth

Resolved that the order be given for the work to be begun at once at the amended estimated cost of £ 303.

Confirmed  
9 January 1912.

Henry Beeth  
Chairman

At a special Meeting held at the Parish Room, this day  
Friday, December 8<sup>th</sup> 1911.

Present - Messrs C. H. Glyn (Churchwarden) C. H. J. Aker, E. Bell, E. Collins, W. D. Calhew, J. Coates, J. Forbes, R. C. Griffith, H. H. Hextall, E. Jessop, H. F. Pootey, S. M. Powell, S. R. Tashaw, J. H. Watson & the Rev. E. Koch.

The Rev. Brook Preder, Vicar, in the Chair -  
The Vicar reported that Mr. Grace, Mr. Alford & Mr. Carus-Wilson were unable to attend.

The Meeting was called for the purpose of considering an offer received from a member of the Congregation - Mr. J. J. Kennedy - to lend at moderate interest £50. If four others would come forward with similar sums, the object being to enable the Trustees to carry out the original scheme for the morning Chapel, which included the extension of the west wall.

The Vicar reported that he had already received offers of £250 worth, without interest.

Mr. Glyn's statement of the present position of the Church Improvement Fund showed that at present the total amount received or promised was £228.9.7 short of the sum required to meet the work now in progress to which would have to be added the cost of a new or part new roof to the old Clergy Vestry which had been found to be in bad condition, & the water drainage round the Church which had

to be carried out to meet the requirements of the Borough Council; of the amount short £ 207-17-7 applied to the general work £ 20-12-0 to the Morning Chapel,

A long discussion followed as to whether the Trustees should incur the responsibility of providing for repayment of the loans in question, & the conditions under which the repayment should be made, ultimately it was,

Proposed by the Vicar, Seconded by Mr. A. B. & Carried with one dissentient -

That from the commencement of 1912 a sum of £ 23 be deducted from all Sunday Collections in the Parish Church, excepting those of such Sundays as may be specially exempted by the Vicar & Churchwardens; that the sum thus raised be used to defray -

- (1) Such part of the cost of the improvements so already sanctioned & of the cleaning and repairing of the interior as is not otherwise provided for.
- (2) Repayment of the loans now offered for the immediate completion of the Morning Chapel: and that the above mentioned loans be accepted with thanks, subject to the consent of the lenders to the condition, that repayment be deferred until the liabilities specified in (1) have first been met.

Confirmed  
9 January 1912.

Henry Grace  
Chairman

At a Meeting held at the Parish Room, this day, Tuesday, January 9<sup>th</sup> 1912.

Present Messrs B. G. Alford, H. Carus-Wilson W. L. Calkin, H. H. Hextall, H. F. Pooley, S. R. Tatham, J. H. Watson & the Rev. E. Koch.

Mr. H. Grace Churchwarden, in the Chair (in the absence of the Vicar, who was abroad)

Mr. C. H. Slyn, Mr. J. Forbes, & Mr. R. C. Griffith were unable to attend.

The Minutes of the October Meeting also those of a Special Meeting held December 8<sup>th</sup> were read, confirmed & signed by the Chairman.

Mr. Grace reported that he had examined the Cash Statement for the current quarter & found it correct, he had also vouched the accounts of the previous quarter and found them in order.

Moved by Mr. Grace, seconded by Mr. Hextall &

Resolved that the above statement of accounts be received & adopted & the bills paid.

Mr. Hextall asked why the architect's specification for cleaning & painting the Church had not yet been received?

The Chairman was urged to press for the information required, & to submit it to the next meeting of the Trustees.

The Chairman reported that the account for Electric Light supplied during the past quarter had not yet been received from the Borough Council, the Trustees decided that it would be well to

Consult an Expert as to the most favourable manner at which the Electric Light should be charged.

Mr. Watson drew the attention of the Trustees to some trees in the grounds of Fogal Hall, behind the Church, which were likely to damage the Church Yard wall by pressing too closely, or possibly falling thereon.

The Trustees agreed that should these trees be found dangerous, the owners of the property should be communicated with.

Confirmed  
16 April 1912

Josh Deeds, Vicar  
Chairman.

At a Special Meeting held in the Church Vestry,  
Thursday April 11<sup>th</sup> 1912.

To receive and Consider Report of the Sub-Committee  
on Church Improvements.

Present. Messrs C. H. Slyn & H. Grace, Churchwardens,  
R. S. Alford, W. J. Calhoun, J. Coates, B. Champney,  
E. Collins, J. Forbes, H. H. Hestall, E. E. Lake,  
H. F. Pooley & S. R. Tatham.

Mr. Temple Moore & Mr. Lofting were also present  
The Rev. Mr. Deeds, Vicar, in the Chair.

The following Report of the Sub-Committee  
on Church Improvements was read  
by Mr. Grace.

The Sub-Committee report, that in accordance with decisions of the Trustees, orders were given for the new Clergy & Choir Vestries, the Morning Chapel & certain repairs to the gallery, amounting in all to £3318. Extras have arisen estimated to amount to £637. To these two sums may be added, \$450 for architect's fees, Clerk of Works, cost of Faculty, Printing &c. making the total present estimated outlay £4405.

Towards this amount £3461 has been raised. The deficiency is consequently £944 - of which sum it has been arranged to borrow £250 in voluntary loans from some members of the Congregation, specifically for the Morning Chapel, and not to be repaid until the painting & cleaning of the interior has been carried out and paid for.

As regards the painting & cleaning of the interior, the Sub-Committee consulted Mr. John Bell, on the subject of the decorated ceiling & his firm, Messrs Clayton & Bell furnished an estimate - such estimate being for cleaning the whole of the ceiling £180 (exclusive of scaffolding).

Based on an estimate made last year, the scaffolding would cost <sup>about</sup> £60.

Messrs Clayton & Bell reported that they could not give a definite estimate as regards cost of touching up afterwards, but that it would probably be between £100 & £200 - taking the mean of these two amounts, say £150. The estimated total

Cost of dealing with the ceiling would be £390.

The Sub-Committee felt that the condition of the ceiling does not warrant such a large outlay, and resolved to recommend that no action be taken. In coming to this decision, they are glad to report that they are following the advice of Mr Temple Moore, who especially drew attention that the picture cannot be repaired in the Morning Chapel, or any decoration be carried out on the roof of the new Chapel, for at any rate two or three years.

The Sub-Committee considered the condition of the paint on the woodwork, including the seating, & at their request Mr Temple Moore obtained an estimate, for repairing, cleaning & generally renovating (including partial painting only) the interior of the Church, staircases, walls & seating - amounting to £225-6-0.

With alternative estimates for painting throughout the seating on floor & Gallery, the gallery front, grained work in Aisles, transepts, galleries & staircases.

The cost, if every part of the painted and grained work is renewed would be a little more than double the amount of the tender for only such work as the Architect & Builder consider to be absolutely necessary. Mr Temple Moore, when sending the tender, wrote "that he

" advised the Trustees to omit all that is  
" included in the alternative estimates, and  
" only to do now what is included in the  
" estimate of £225-6-0.

The Sub-Committee resolved to concur in this recommendation, subject to modification of some small details in the specification. These modifications, including a leather cover for the inner doors at the East end increase the estimated cost by £10-5-0, making the total £235-16-0 - or with fees etc say £260.

The Sub-Committee considered the question of providing umbrella holders at the end of each seat, as suggestions to that effect had been made by several members of the congregation. It would only be possible to have such provision in the middle aisle owing to the narrow passage in the sides.

The Sub-Committee resolved to recommend that no action be taken.

Moved by Mr Alford, Seconded by Mr Champneys & Resolved. That the Report read, be received & adopted.

Moved by Mr Alford, Seconded by Mr Lake & Resolved. Seeing that we have an estimated deficit of £940 & require £260 in addition for cleaning the Church, an appeal be made to the Parishioners for £1200 on the understanding that the cleaning will not be ordered until £260 have been raised for that purpose and at least £500 towards the debt.

The following Resolution moved by Mr. Calkin <sup>& seconded</sup> was carried unanimously - that the Churchwardens be asked to prepare a clear statement of the figures now before the Trustees, for the information of Parishioners at the next Vestry Meeting.

Confirmed  
16 April 1912

Brook Deedes  
Vicar  
Chairman.

At a Meeting held in S. John's Mission Hall this day Tuesday April 16<sup>th</sup> 1912.

Present - Messrs C. H. Blyn & H. Grace, Churchwardens, R. S. Alford, N. Carus, Wilson, J. Forbes, R. C. Griffith, H. H. Hestall, H. F. Pooley, S. M. Powell & the Rev<sup>d</sup> E. Koch.

The Rev<sup>d</sup> Brook Deedes, Vicar in the Chair.

The Minutes of the Meeting held last January, also those of the Special Meeting of April 11<sup>th</sup> were read & signed by the Chairman.

The Churchwardens reported that they had vouched the accounts of the previous quarter, & had examined the cash statement for the current quarter & found them correct.

Moved by Mr. Blyn, seconded by Mr. Hestall &

Resolved that this statement of accounts be received & adopted & the bills paid.

Mr. Grace reported that the trees behind the Church having been found to be in a

dangerous condition, had been cut down. The Vicar reported that it would now be necessary to engage an additional Church Cleaner, Mrs. Lilley to have the Morning Chapel, Chancel & Vestries under her care.

The use of the Electric Fan for ventilating the Church was discussed by the Trustees, who considered it would be desirable to obtain from the architect some directions as to the proper method of <sup>working</sup> cleaning the Fan, also <sup>cleaning</sup> the Inlets.

The Clerk was instructed to call a Special Meeting of the Trustees for Tuesday - April 23<sup>rd</sup> to settle the terms of the Appeal to the Parishioners.

Confirmed  
9 July 1912

Brook Deedes,  
Vicar  
Chairman

At a Special Meeting held in the Church Vestry Tuesday April 23<sup>rd</sup> 1912.

Present - Messrs C. H. Blyn Churchwarden, C. H. J. Acree, R. S. Alford, J. Coates, W. S. Calkin, R. C. Griffith, A. M. Powell, H. F. Pooley & Rev<sup>d</sup> E. Koch.

The Rev<sup>d</sup> Brook Deedes, Vicar, in the Chair.

The Appeal to Parishioners which had been drafted by Mr. Grace was read by the Chairman - after careful consideration, the Trustees unanimously agreed that, as amended, the Appeal should be left in the hands of the Churchwardens for circulation amongst the Parishioners.

Confirmed  
9 July 1912

Brook Deedes  
Vicar  
Chairman



At a Meeting held in the Church Vestry  
Tuesday, July 9<sup>th</sup> 1912.

Present. Messrs C. H. Glyn & H. Grace, Churchwardens,  
R. S. Alford, C. H. J. Seret, W. J. Balkin,  
R. C. Griffiths, E. Jessop, A. W. Powell & the  
Rev<sup>d</sup> E. Koch.

The Rev<sup>d</sup> Brock Preder, Vicar, in the Chair.

The Vicar reported that letters of apology for non-attendance had been received from Mr. Hestall, Mr. Jones & Mr. Pooley.

The Minutes of the Meeting held April 16<sup>th</sup> also those of a Special Meeting on April 23<sup>rd</sup> were read & signed by the Chairman.

Mr. Glyn reported that the accounts passed last quarter had been vouched by the Churchwardens & the Cash Statement for the current quarter carefully examined & found correct. A further cheque from the Churchwardens' account would be necessary to meet the outgoings of this quarter which were exceptionally heavy on account of extra expenditure in connection with the new Vestries etc.

It was moved by Mr. Glyn, seconded by Mr. Seret & Resolved that the above statement of accounts be received & adopted & the bills paid.

Mr. Glyn reported that instructions respecting the use of the Electric Fan had been received from Messrs Jeffries - also that the result of the appeal sent out to the Parishioners in April last, had been reasonably successful - of the £1200 asked for £761

had been received, outstanding promises amounted to £46. leaving £430 still to be raised.

Mr. Koch asked whether any arrangement had been made with regard to the restoration of the Royal Arms & the old Bequest Boards. The Trustees decided to ask Mr. Temple Moore to consider the matter.

The Vicar reported that he had written to Mr. Temple Moore respecting the cleaning & partial repainting of the Church - the time required for the work would be four weeks & it was proposed to begin on August 12<sup>th</sup>.

The Contractor had stated that the Church need not be closed on Sundays, but if it were thought necessary to do so, two Sundays would be sufficient.

It was moved by Mr. Powell, seconded by E. Jessop & that the Church be used for the Sunday Services.

As an Amendment.

Moved by Mr. Alford, seconded by Mr. Seret that the Church be closed for two Sundays as suggested by the Contractor.

The Amendment being lost, the original Motion was put by the Chairman and carried. The Vicar & Churchwardens to confer with the architect as to whether or no the Church be closed for the Sunday Services.

Mr. Glyn reported that it was uncertain how many of the Church Officials were

affected by the National Insurance Act.  
 Moved by Mr Powell, seconded by Mr Jessop:  
Resolved that formal application be made  
 to have doubtful cases decided, and  
 the Clerk was instructed to write to the  
 Local Officer for Customs & Excise - for  
 information on the subject.  
 Mr Slyn reported the resignation of Mr  
 Watson in consequence of failing health -  
 - accepted with regret.  
 Mr Koch asked the Trustees to be responsible  
 for the publication of a Guide to the Parish  
 Church & Churchyard - which he had  
 prepared. & which would be thought to  
 of great interest to persons wishing to  
 become better acquainted with the Church  
 & its associations.  
 The Trustees agreed to the proposal.

Confirmed

15th Oct 1912

Henry Grace

Chairman

At a Meeting held in the Church Vestry  
 Tuesday, October 15<sup>th</sup> 1912.

Present. Messrs C. H. J. Beret, J. Carus-Wilson  
 J. Coates, J. Forles, R. C. Griffith  
 A. M. Powell, S. R. Jathan & the  
 Rev<sup>d</sup> E. Koch.

Mr J. Grace, Churchwarden in the Chair  
 (in the unavoidable absence of the Vicar  
 through illness.)

Mr Grace reported that Mr. Alford,  
 Mr. Shackleton & Mr. Colkin were unable  
 to attend.

The Minutes of the last Meeting were read  
 by the Chairman & signed.

The Chairman reported that the Churchwarden  
 had vouched the accounts of the previous  
 Quarter & found them in order. The Cash  
 Statement now presented to the Trustees  
 had also been carefully examined.

The salaries & bills amounted to £114-16-3  
 - there was a balance in hand of  
 £12.2.0.

Moved by Mr Grace, seconded by Mr Jathan &

Resolved that the above statement of accounts  
 be received & adopted & the bills paid.

Mr Koch reported that Messrs Holloway's  
 estimate for repairing & thoroughly  
 restoring the Royal Arms was 20.  
 he asked the Trustees to sanction that  
 expenditure.

Moved by Mr Powell, seconded by Mr Coates &

Resolved that sanction be given for a sum

not exceeding £10. to be spent on the work. Some discussion followed as to whether the Royal Arms could conveniently be fixed in the original position, in front of the Children's Gallery. The Trustees decided to leave the whole matter to the discretion of the Churchwardens.

Mr. Grace reported that some extra cleaning had been done in the Galleries at an additional expenditure of £6.6.0 - The work in the Church was now finished, also, that the answer to enquiries respecting the National Insurance of Church Officials had been satisfactory, the persons in question being exempt under a Provisional Order of the Commissioners (No 915) dated 13<sup>th</sup> July 1912 - as not being employed within the meaning of Part 1 of the Act - their employment being ordinarily adopted as subsidiary, and not as the principal means of livelihood.

The dates arranged for Trustees' Meetings during 1913 were as follows.

January 14<sup>th</sup>    April 8<sup>th</sup>  
July 8<sup>th</sup>        October 14<sup>th</sup>

Confirmed  
14 Jan. 1913

Brook Deedes, Vicar

At a Meeting held in the Church Vestry  
Tuesday January 14<sup>th</sup> 1913.

Present - Messrs C. H. Slyn & H. Grace, Churchwardens  
R. S. Alford, E. Bell, M. Carno-Wilson, W. L. Calkin,  
J. Coates, J. Forman, E. E. Lake, H. F. Pooley,  
B. M. Powell & S. R. Tatham.

The Ven: Brook Deedes, Vicar, in the Chair.

The Minutes of the previous Meeting were read and signed by the Chairman.

Reported that Miss Langmead was unable to be present owing to a sprained foot, in her absence Mr. Grace acted as Secretary.

A letter was read from Rev. E. B. Koch that he was unable to attend.

The Churchwardens reported that the accounts for the quarter ending 31<sup>st</sup> October had been examined with Vouchers and found correct, they also read the Statement of account for the current 3 months to 31<sup>st</sup> January.

It was moved by Mr. Grace, seconded by Mr. Slyn & Resolved that such accounts be approved & the bills paid.

It was reported by Mr. Grace that 500 copies of Mr. Kennedy's book on "Parish Church & Manor" had been printed in 1905; that of this number 181 copies had been sold at 4/- and 40 copies supplied for Reviews etc. and that 279 copies remained unsold - very few ~~copies~~ having been sold since 1907.

Letter read from Mr. Mayle recommending a reduction in the price to 2/6 each.

Mr. Grace reported that Mr. Mayle undertook